



BOARD OF DIRECTORS MEETING MINUTES
December 13, 2021
Forest Town Hall

BOARD MEMBERS PRESENT	2021			
	Mar	Jun	Sep	Dec
Bisping, Scott	✓	✓	No meeting	✓
Vogel, Jim	✓	✓	No meeting	✓
Wood, Jason	✓	✓	No meeting	✓
Dornbusch, Julie	✓	✓	No meeting	✓
Selkirk, Lonna	✓	✓	No meeting	✓

CALL TO ORDER - Scott called the meeting to order at 5:35PM

Minutes: June minutes, Jason made the motion to approve and Julie seconded (passed unanimously). Motion carried.

Treasurer's Report: Jim suggested changing the view of the treasurer's report to have a more simple view.

Requested \$500 from Tri-lakes for Weed Control.

Bills

Past expenses have been approved by the board members via email:

11/22/21

- Heidi Melnychuk for \$96.51 for drink cups, markers, gloves, hand sanitizer and masks.
- Northfield Hospital for \$350 for race EMT's

11/3/21

- the \$25 fee to State of MN for filing and the \$500 fee from Goodney for preparing 9/13/21
- Northfield Insurance - an adder to our race insurance for another \$25 for naming adding Chistdala Church as an additional insured (same as we've done in the past) that we need to approve this week so I can pay before the race. We already approved the \$353 so with the adder of \$25 the total is \$378.
- Kathy Petelinsek – Race medals for \$753.76 and Race promo materials & signs for \$366.26 for a total of \$1,120.02
- Lonna Selkirk – Website renewals for \$104.06 and \$27.95 for a total of \$132.01
- Larson's Printing – race T-shirts \$2,704.80

8/17/21

- PO box renewal of \$92 is due at the end of August.
- our race liability insurance policy at Northfield Insurance Agency of \$353

1/19/21

- \$96 invoice from Kathy P for the WordPress software required for the website work.
- Goodney & Associates for preparing our tax filing documents fees not to exceed \$600.

New Business

Dean Sunderlin attended and discussed the future of weed harvesting on Circle Lake.

\$10k will come from LID

\$5k will come from CLA

\$500 from county

It was suggested that we move/archive the current CLA website since the LID website holds the current news and the CLA may no longer be necessary. We will continue this discussion at our next meeting.

By-laws: no change needed here, they were well written.

Membership: Do we continue to promote membership and the \$50 membership fee?

Annual Meeting: Targeting Sunday, May 22nd.

Quarterly Meetings: it was suggested that move the quarterly meetings to the months Jan – April – July – October. This way we can meet in January to finalize the Annual meeting.

Old business

Jason will scan all administrative documents into Google Docs, so that we have electronic copies.

Scott will draft Annual Letter with updates, race, weed contribution, etc. for the Annual Newsletter

Adjourn

Scott made a motion to adjourn. Lonna seconded (passed unanimously), motion carried.

Meeting Adjourned 7:00 PM

Addendum:

The CLA board (Scott, Jim and Julie) met with Carl Bahnsen and Dean Sunderlin on 12/31/2021 to get further details on the weed harvesting.

CIRCLE LAKE ASSOCIATION

June-September
December 11, 2021

We received **Lake Improvement Fund contributions of \$3,382.54** including \$3,000 from race sponsors, \$372.09 from race registration, and \$10.45 from the Amazon Smiles program.

There were **Lake Improvement Fund expenses of \$1,716** for race expenses for Sheriff's support, portable restrooms, and race timing.

There were **Regular Operating Fund contribution of \$50** for dues from Vriezes.

We had **Regular Operating Fund expenses of \$550** for tax prep and filing.

We have 14 paid memberships.

	Regular Operating Fund	Lake Improvement Fund	TOTAL
Balance to start year	\$2,390.06	\$25,232.40	\$27,622.46
2021 REVENUE	\$700.00	\$18,972.40	\$19,672.40
Member dues	\$700.00		
Interest on bank account			
Lake-resident contributions		\$350.00	
Circle the Lake run		\$18,070.99	
Amazon Smile program		\$51.41	
Lake weed cutting		\$500.00	
2021 EXPENSES	\$1,791.96	\$11,418.10	\$13,210.06
Town-hall rental			
Professional services	\$570.00		
Memberships (eg CRWP)			
State AG registration fee			
Bank fees			
Insurance -Northfield - Auto Owners Ins	\$862.00	\$378.00	
PO Box Fee	\$92.00		
Web Site Fee	\$267.96		
Lundstrom ravine repair project			
Carp-reduction & grant-writing project			
Circle the Lake run		\$5,540.10	
Lake weed cutting		\$5,500.00	
Misc			
Increase / decrease	-\$1,091.96	\$7,554.30	\$6,462.35
CURRENT BALANCE	\$1,298.10	\$32,786.70	\$34,084.81
COMMITMENTS:	\$0.00	\$553.49	\$553.49
Outstanding checks			
- Race supplies - Heidi		-\$96.51	
- Race EMT's		-\$350.00	
+Race sponsors to collect		\$1,000.00	
AVAILABLE (after commitments)	\$1,298.10	\$33,340.19	\$34,638.29

CIRCLE LAKE ASSOCIATION

December Treasurer's Report

December 31, 2021

We received Lake Improvement Fund contributions of \$0

There were Lake Improvement Fund expenses of \$350 for race expenses for EMTs from Northfield Hospital

There were Regular Operating Fund contribution of \$0

We had Regular Operating Fund expenses of \$0

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