

CIRCLE LAKE IMPROVEMENT DISTRICT

MEETING MINUTES October 10th, 2019 Forest Township Hall 7 PM

Board members present (4): Cheryl Bahnsen, Keith Kluzak, Brian Panettiere, Dean Sunderlin

Board members absent (3): Jeff Jirik, Mandi Morrissey, Dale Petelinsek

Also present: None

BOARD MEETING ATTENDANCE SUMMARY

BOARD MEMBER	2019													
	Jan	Feb	Mar	Apr	May 15	May 22	Jun	Jul	Aug	Annual	Sep	Oct	Nov	Dec
Bahnsen, Cheryl					✓	✓	✓	✓	✓	✓		✓		
Jirik, Jeff					✓	✓	✓	✓	✓	✓	✓			
Kluzak, Keith					✓	✓	✓	✓	✓	✓	✓*	✓		
Morrissey, Mandi					✓	✓	✓	✓	✓	✓	✓			
Panettiere, Brian					✓	✓	✓		✓	✓		✓		
Petelinsek, Dale					✓	✓		✓						
Sunderlin, Dean					✓	✓	✓	✓	✓	✓	✓	✓		

CALL TO ORDER — Dean opened the meeting at 7:00pm.

ATTENDANCE – Roll call for attendance (Dean)

APPROVAL OF AGENDA –Keith/Cheryl (approved unanimously)

APPROVE MINUTES – Brian/Keith (approved unanimously)

OPEN MEETING TO PUBLIC No Members Present

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TREASURES REPORT – Reviewed Treasures packet (Appendix B).

COMMITTEE REPORTS/UPDATES –

Administration (Dean)

The Board reviewed the projected expenses between this October meeting and the first assessment check from the County due in June of 2020.

The CLID annual report has to be mailed to Rice County, the DNR, MPCA, and the Rice County SWCD by November 1st, 2019.

Dean informed the Board that on September 24th, 2019 the Rice County Board of Commissioners approved our resolution to assess each of our members \$300 for 2020.

As a result of what the board received from MCIT the CLID will not be able to sponsor the Circle the Lake Half Marathon, 10K, and 5K.

Finance Committee – No Updates

Lake Management Committee –

Flooding over Culver Trail

Keith gave an updated on the situation with water flowing off of Ag land and flowing over Culver Trail. The SWCD has developed a plan to mitigate the flow of water over Culver Trail. Keith is working to present this plan to the land owner. Jeff and Keith will continue to work this project.

Cormorants control:

The information that was required to apply for the permit to control the cormorant population has been given to Bob Jacobson. He will complete the application and return it to the board for review.

Question that were brought up during the discussion of this matter included:

1. Who would be allowed to shot under this permit?
2. What licenses are required?
3. Could the work be subcontracted?

Further review of this item will come after Bob comes back with the completed application.

Publications and Communications Committee –

Dean is creating the CLID annual report and will send it out to the CLID Board for review before it is mail out.

Technology Committee –

Mandi was authorized to purchase the domains CLID.org and CLID.com and one of them will be used for the website when it is created.

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OTHER BUSINESS -

Grant opportunities: The MPCA has provided us with several sources for grants. From the information we received the deadline for submitting grant application for 2020 has passed for most if not all of the sources that were on that list. Cheryl and Brian will take the list and research how each entity operates.

The Board discussed projects that we might approach the Tri-Lakes Sportmen's Club with to help us fund. They included the rip rap project that was mentioned at the CLID annual meeting. Another project mentioned was the Culver Trail flooding project. A request for funds will have to be made at the Sportmen's Club October or November meeting. They will make their budget for 2020 in December.

Dean will call Kristi Pursell from the CRWP to ask for their help finding grants.

Jennifer Mocol Johnson was also mentioned as a resource for finding grant opportunities. Dean will check in with her.

Carl and Verna Schmitt Foundation is another source of money that should be approached.

The Board will review the lake management plan and prioritize project mentioned there.

Task Summary:

Dean will talk to Kristi Pursell and Jennifer Mocol Johnson about possible sources for grants

Dean will talk to Greg Duban (President of the Tri Lakes Sportsmen's Club) about a grant for lake improvement project in 2020.

Cheryl and Brian will check on other grant possibilities referencing the list that we received from the MPCA.

Keith and Jeff will take the SWCD's proposal to the land owner in question regarding meditating the runoff that in heavy rain is flooding Culver Trail.

Dean will relay the Boards questions to Bob Jacobsen regarding the permit for Cormorant control.

Dean will get the CLID Annual Report completed, out to the board for review, and mailed to the required government agencies by November 1st.

ANNOUNCEMENTS – None

ADJOURN – Motion to Adjourn Brian, Cheryl second
Meeting Adjourned at 8:10 PM

Appendix B

Circle Lake Improvement District

Treasurer's Notes for Meeting October 10, 2019

Treasurer Report now includes a monthly overview and a Year to Date column.

The setup for the EDoc process with State Bank of Faribault has been completed and we were credited the \$3.00 service charge for the month of August. The \$3.00 service charge was reimbursed on 9/9/19 and is reflected in the September Treasurer Report.

Expenditures for the month of September totaled \$548.50 and CLID has \$4,161.22 in the business checking account.

Year to Date Expenses:

Operating Expenses	\$	84.83
Attorney Bills	\$	-
Engineering Costs	\$	-
Insurance	\$	457.00
Education	\$	-
Repair & Maintenance	\$	-
Equipment	\$	-
Projects	\$	-
Post Office Box Rental	\$	82.00
Publications	\$	182.00
Bank Charges	\$	32.95
Other	\$	-
TOTAL EXPENDITURES	\$	838.78

Respectfully submitted,
Cheryl Bahnsen

Appendix B

CIRCLE LAKE IMPROVEMENT DISTRICT Treasurer Report

September 30, 2019

Year To Date

REVENUES

Member Contributions	\$ -	\$ -
Rice County Property Tax Levy	\$ -	\$ -
Grants	\$ -	\$ -
Contributions	\$ -	\$ 5,000.00
TOTAL REVENUES	\$ -	\$ 5,000.00

EXPENDITURES

Operating Expenses		\$ 84.83
Attorney Bills	\$ -	\$ -
Engineering Costs	\$ -	\$ -
Insurance	\$ 457.00	\$ 457.00
Education	\$ -	\$ -
Repair & Maintenance	\$ -	\$ -
Equipment	\$ -	\$ -
Projects	\$ -	\$ -
Post Office Box Rental		\$ 82.00
Publications	\$ 94.50	\$ 182.00
Bank Charges	\$ (3.00)	\$ 32.95
Other	\$ -	\$ -
TOTAL EXPENDITURES	\$ 548.50	\$ 838.78

Excess of Revenues Over (Under)		\$ 5,000.00
Expenditures/Expenses		\$ 838.78

FUND BALANCE/NET POSITION	\$ -	\$ 4,161.22
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Beginning of Year

End of Year