

CIRCLE LAKE IMPROVEMENT DISTRICT

BOARD OF DIRECTORS MEETING MINUTES Thursday, August 8, 2019 at 7pm Forest Town Hall

Board members present (6): Cheryl Bahnsen, Jeff Jirik, Keith Kluzak, Mandi Morrissey, Brian Panettiere, Dean Sunderlin

Board members absent (1): Dale Petelinsek

Also present: None

BOARD MEETING ATTENDANCE SUMMARY

BOARD MEMBER	2019												
	Jan	Feb	Mar	Apr	May 15	May 22	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Bahnsen, Cheryl					✓	✓	✓	✓	✓				
Jirik, Jeff					✓	✓	✓	✓	✓				
Kluzak, Keith					✓	✓	✓	✓	✓				
Morrissey, Mandi					✓	✓	✓	✓	✓*				
Panettiere, Brian					✓	✓	✓		✓				
Petelinsek, Dale					✓	✓		✓					
Sunderlin, Dean					✓	✓	✓	✓	✓				

*indicates late

CALL TO ORDER – Dean opened the meeting at 7:04pm.

ATTENDANCE – Roll call for attendance

APPROVAL OF AGENDA – (Jeff/Cheryl approved unanimously)

OPEN MEETING TO PUBLIC DISCUSSION- Not applicable – no attendees

READ and/or APPROVE MINUTES – Motion to approve with Dean’s edits (Cheryl/Brian approved unanimously)

TREASURES REPORT – Reviewed Treasures packet (Appendix A). Motion to reimburse expenses submitted by Dean (Cheryl/Brian approved unanimously). Dean added to the update that Bruce Sellers has no invoices for June or July.

COMMITTEE REPORTS/UPDATES –

Administration (Dean) –

-Insurance: Presented bid from Minnesota Counties Intergovernmental Trust for general liability of \$500,000 \$2Million per incident with a \$1,000

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deductible (Appendix B). Motion was made to approve (Dean/Jeff approved unanimously).

Resolution was presented to represent CLID also resolution was presented to decline workers compensation coverage (Keith/Brian approved unanimously).

-Mailing List: 2nd notices were sent

Lake Management Committee –

-Rip Rap Project: Project is under \$5,000 so will not require a vote at the annual meeting. Keith will present the project.

-Cormorants: No update.

Finance Committee – Included in Treasure’s report update above. Nothing additional.

Publications and Communications Committee – Annual Meeting Notices and Postings should be in the minutes.

Technology Committee – No update.

ANNUAL MEETING OUTSTANDING ITEMS

Reviewed the agenda for the annual meeting (Appendix C)

Reviewed the Record of Notice Requirements

Motion was made to use the homeowner list that was used for mailing, minus the 4

parcels owned by government agencies (Mandi/Jeff approved unanimously).

Reviewed the Bylaws

-Added section 9 a clause for board member resignation (Jeff/Keith approved unanimously).

-Correcting numbering in Article 8

-Correct formatting in Article 9

-Correct footer page numbering

-“Will” to “may” final paragraph of Article 13

-Remove the verbiage of “submitting claim voucher to county board” in Article 13

Regular meetings will be the 2nd Thursday of the month at 7pm

OTHER BUSINESS - None

ANNOUNCEMENTS – None

ADJOURN – We adjourned at 9:15pm