



## BOARD OF DIRECTORS MEETING MINUTES Monday, October 12, 2015 Forest Town Hall

Board members present: Dale Petelinsek (President), Dean Sunderlin (Vice President), Sandy Russler (Secretary), Bob Gilbertson (Treasurer), Julie Dornbusch, Robert Duban, Keith Kluzak, Kathy Ingraham. Board members absent: None. Also present: Brian Panettiere, David Russler, Jason Wood, Kennedy Wood. Minutes prepared by Bob Gilbertson.

### BOARD MEETING ATTENDANCE SUMMARY

| BOARD MEMBER     | 2015 |     |     |     |     |     |     |     | 2016 |     |     |     |
|------------------|------|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|
|                  | May  | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Jan  | Feb | Mar | Apr |
| Dornbusch, Julie | ✓    |     | ✓   | ✓   | ✓   | ✓   |     |     |      |     |     |     |
| Duban, Robert    |      | ✓   |     | ✓   | ✓   | ✓   |     |     |      |     |     |     |
| Gilbertson, Bob  | ✓    | ✓   | ✓   | ✓   | ✓   | ✓   |     |     |      |     |     |     |
| Ingraham, Kathy  | ✓    | ✓   | ✓   | ✓   |     | ✓   |     |     |      |     |     |     |
| Kluzak, Keith    | ✓    | ✓   | ✓   | ✓   | ✓   | ✓   |     |     |      |     |     |     |
| Petelinsek, Dale | ✓    | ✓   | ✓   | ✓   | ✓   | ✓   |     |     |      |     |     |     |
| Russler, Sandy   | ✓    | ✓   |     |     | ✓   | ✓   |     |     |      |     |     |     |
| Sunderlin, Dean  | ✓    |     | ✓   | ✓   | ✓   | ✓   |     |     |      |     |     |     |
| Wood, Jason      |      |     |     |     |     |     |     |     |      |     |     |     |

**CALL TO ORDER** — Dale called the meeting to order at 7:00 pm.

#### ADMINISTRATIVE ITEMS

- **Minutes:** A motion was made and seconded to approve the minutes from our September 14, 2015 meeting. **MOTION PASSED UNANIMOUSLY.**
- **Treasurer's report / membership status:** We reviewed the treasurer's report and discussed current membership status. A motion was made and seconded to reimburse Dale and Dean for race expenses and to pay printing expenses for the directory. **MOTIONS PASSED UNANIMOUSLY.**

#### PROJECT UPDATES

- **Watershed:** Keith gave an update on a possible project along Ditch 32 and discussed the U.S. Fish & Wildlife Service's direction to get approval from the local ditch authority.
- **Dredging Wolf Creek:** Jason gave an update on progress on this potential project.
- **Carp:** Jason gave a report about the radio-telemetry project. Our current work will come in under budget and we will be presented at some point with a plan for a phase 2 to be conducted in 2016. At this point it appears that the total will be around \$9,800.
- **Weeds:** Keith noted that we are still planning have guests attend our February meeting to talk about our approach to weeds.

- **Native plants:** Dean reported that Karen Appeldoorn and Sam Sunderlin worked on the park and harvested and planted seeds.
- **Lake Improvement District:** Brian gave a brief progress report. The plan is to have the lawyer and engineer who are offering to help us form a LID attend our December meeting to present on the project and answer the board's questions.
- **Sediment:** No report.

## OTHER

- **Circle the Lake race:** Dean gave an update on the race that we held last month. We had 254 registrants and 216 actual runners, as compared with 287 registrants and 264 runners last year. Apparently other races have seen their numbers dip this year as well; the Jesse James run was apparently down much more than ours was, for example. A motion was made and seconded to do the race again next year on a date to be determined. **MOTION PASSED UNANIMOUSLY.**
- **Standard Operating Procedures:** We checked and confirmed actions for this month. We discussed approaching other organizations to see if they'd be interested in joining in a ditch 32 project in 2016.
- **Vice President position:** Board member and Vice President Karen Appeldoorn resigned from the board last month. Board members are grateful to Karen for her 4+ years of service to Circle Lake Association. A motion was made and seconded to appoint Dean Sunderlin as our new Vice President. **MOTION PASSED UNANIMOUSLY.**
- **Board vacancy:** A motion was made and seconded to appoint Jason Wood to fill the seat vacated by Karen Appeldoorn. **MOTION PASSED UNANIMOUSLY.** Jason's service will begin as of the November meeting.
- **Publicity position:** We discussed creating a publicity-type position for the lake association. A motion was made and seconded to appoint Julie Dornbusch to the position of Director of Public Relations. **MOTION PASSED UNANIMOUSLY.**
- **Web site:** We discussed the various web sites that are maintained on the association's behalf. A motion was made and seconded to remove all e-mail addresses from the Shutterfly site that we have had for a few years (other than those of board members) and to stop using the Shutterfly site to communicate with anyone other than board members. **MOTION PASSED. Julie and Bob, along with anyone else who is interested, will find a time to go over our various sites and consider possible changes in our association's online presence.**
- **Give to the Max Day:** Now that the association is on the GiveMN page, we are eligible to participate in Give to the Max Day, which will be on November 12 this year. **Bob will draft an e-mail. Dean will send it to the e-mail list and Sandy will use it to create and send out a postcard to our mailing list.**
- **County funding:** No report.
- **Fundraising:** No report.
- **Buffers:** No report.
- **Water testing:** No report.

**ADJOURN** — We adjourned at 8:40 pm.