

**CIRCLE LAKE ASSOCIATION
BOARD OF DIRECTORS MEETING MINUTES
Monday, November 11, 2013
Forest Town Hall**

6 - Board Members Present	3 - Board Members Absent	Others Present - 0
Dale Petelinsek, Pres Bob Gilbertson, Treas Sandy Russler, Sec Dean Sunderlin Julie Dornbusch Bob Duban	Karen Appeldoorn, Vice Pres Keith Kluzak David Russler	

1. Call to Order

The meeting was called to order at 7:00pm.

2. Minutes

October 2013 Minutes were submitted via e-mail. Motion to approve minutes. Motion second, passed unanimously.

3. Treasures Report & Update

- Bob submitted the CLA Treasures Report to the CLA Board via e-mail before the meeting. Discussion followed, while Bob explained items on the report.
- Sandy still needs to submit the invoices for the volunteer hats and picnic signs
- No word from the IRS on CLA's tax exempt status.
- Suggestion: At CLA events (picnic, race, chunky dunk) display a large list/sign of CLA membership for everyone to see.
- Bob had a list of "Standard operating procedures"- collect institutional knowledge, so we're not relying on people to remember things that we need to accomplish during the year.
 - This will be on CLA's agenda each month, a list of things CLA should look at/ review.
 - Bob made a motion to approve the revised standard operating procedures. The motion was seconded and passed unanimously.
- Should we make up dues for 2 organizations that we usually donate to: Cannon River Watershed partnership \$50.00 and Rice County Coalition Lake Associations (cola) \$25.00
 - Motion made to pay dues/donate now- Motion was 2nd, and approved unanimously.

4. Project Updates

❖ **Watershed**

- Grant application – DNR – was DENIED, (submitted by McGhie & Betts)
- We want some accountability from McGhie & Betts for losing the grant (that is a reason we hired them- to help us with grants)
- Bob will talk to Keith to find out more details about losing the grant.
- Also, when the next grant comes up, we want to be prepared.
- There is speculation why we lost the grant- was it the easement; Is the easement too vague- 2-3 paragraphs: What type of easement? Why do we need an easement? Who takes ownership if the easement washes out? If it washes out, who would re-build? And where would the funds come from? Who is responsible for maintenance long term? (landowner or

CLA?) Is the Lake Association responsible to maintain the property? Do we need easement agreements for the projected areas?

- CLA wants McGhie & Betts to pursue any grants that may be available for us to get.

❖ **Carp (Dale)**

- Nothing to report

❖ **Aquatic Plant Management**

- Nothing to report

❖ **Native Plants (Dean)**

- Dean stated that Sam will use \$500.00 to replace any plants (at the planting site) that don't make it thru the winter.

❖ **Sediment**

- Dale asked David to lay out a timeline for getting Wolf Creek Channel dredged.
- Work will involve a bladder up and down the stream, and pulling out soil with a backhoe.
- **There is a Tri-Lakes meeting (meets the last Tuesday of the month) that we can present at, and possibly get some funding for this project.**
- **Action:** .Dale will attend the meeting. Dale will work with David for sample project plan to present to them. The presentation will include a task list, budget, and projected date of July-August (when the water in the creek is low/dried up).

5. Run (Dean)

- Post-race meeting- there was discussion on: adding a 10k; raising the price; being more proactive for corporate donations; exploring other sources for volunteers.
- The race will be two weeks before another marathon, which sets **our date as Sat. Sept 20, 2014**
- Benefits in getting course certified, chip

6. Fundraising (Dale)

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7. Chunky Dunk, New Year's Day, January 1st, 2014 (Julie)

- Julie passed out flyers.
- Goal is to get people to jump in the water.
- Rules and information to be put on website.
- Active.com has limited space to put our information
- The Chunky Dunk will be at the public landing on the north side of the lake for 2014
- Many things in place: hot tub is on order
- Ambulance/EMT to be set up again; last year we paid for one hour of EMT @ \$75.00 per 30 minutes. Last year the Lonsdale FD came out at N/C.
- Prizes for different levels of money raised, from hats, to jerseys and fleece blankets
- Talk of possibly having a fishing contest, also on January 1st (not this year- but future years)
- **Next planning meeting is Tues. Nov. 19th, 7:00pm at Boonies**

8. Communication & Education (Karen)

- ❖ absent

9. New Business

- ❖ Talk of writing a goal statement, so we are speaking the same goals for CLA.
 - It was said that this is laid out on our CLA website.
 - A "vision, mission, promise and values" sample was shared.
 - **ACTION: Dale will draft up something.**

10. Adjourn at 8:06 pm.

Minutes by Sandra Russler, CLA Secretary