

**CIRCLE LAKE ASSOCIATION  
BOARD OF DIRECTORS MEETING MINUTES  
Monday, August 12, 2013  
Forest Town Hall**

7 - Board Members Present	2 - Board Members Absent	Others Present - 2
Dale Petelinsek, Pres Karen Appeldoorn, Vice Pres Bob Gilbertson, Treas Sandy Russler, Sec Bob Duban David Russler Dean Sunderlin	Julie Dornbusch Keith Kluzak	Matt Johnson, Contour Innovations Fred Wenthe

**1. Call to Order**

The meeting was called to order at 7:04pm.

**2. Minutes**

May 2013 and July 2013 Minutes were submitted via e-mail. (June's Board Meeting was cancelled.) The minutes were reviewed.

**3. Treasures Report & Update**

- Bob submitted the CLA Treasures Report to the CLA Board via e-mail before the meeting. A motion was made and seconded to accept the treasurer's report dated July 31, 2013. **Motion passed unanimously.**
- A motion was made and seconded to pay the INS Group \$550.00 due for completion of fish grates. **Motion passed unanimously.**
- Would we (as CLA) like to donate \$100.00 as in years past to "Conservation Minnesota" (formerly "Minnesota Waters")? There is no "benefit" to CLA to donate. **Table this for later date.**
- No word from the IRS on CLA's tax exempt status.

**4. Matt Johnson, Contour Innovations, software presentation**

- Company began in 2009.
- Bio-based to homeowners associations new this year
- Create full lake map with the memory card in the depth finder- gives it 3-dimensional perspective of the lake, shows where the plants are.
- NGN designed for lake associations with this software.
- Some lake associations do monthly or bi-monthly surveys.
- Another way to think of lake management and monitoring
- Will not differentiate between species of plants, only show the presence of plants
- System is hosted in the 'cloud'
- Cost is per acre. Circle Lake is about 900 acres, so cost would be \$1525.00 annually. We would also receive a free NGN website for the first year.
- \$995.00 for pay flow. \$30.00 a month.
- For surveying, we need a HDS depth finder (not elite or X series- they don't work). Cost \$600-\$3500. for the HDS depth finder. We can use our own, buy one elsewhere, or buy from Matt.
- When you boat on the lake for the survey, boat speed should be about 7mph.

## 5. Project Updates

### ❖ Watershed (Keith via e-mail) Bob & Dale

- Water coming in had high phosphorus (900 mg) between Dale's and Boulay's.
- Beth Kallestad with Cannon River Watershed Partnership will meet August 26th with St. Olaf and will ask if they would be willing to perform water sampling. St. Olaf has already done sampling for them in Rice Creek.
- Grant open for applications, deadline Sept 11. Luke with McGhie & Betts will submit for CLA. We need a 10% contribution if we are accepted for the grant.
- Discussion: We need to shift our focus as to *where* the phosphorus is coming in, not just that it's high in the lake. Would like to shift Keith to focus on inlets, including ditch 32 at various intervals/ point sources.
- Ditch 32 – possible 300mg?
- Samples are being sent to RBMS Labs in Detroit.

### ❖ Carp (Dale)

- Grates ready to go in the next week or so. We have to wait for the water to stop coming over the dam.

### ❖ Aquatic Plant Management

- None

### ❖ Native Plants (Dean)

- Plants are doing well. Dean has watered them once.
- Talked to Jenny. Still nothing.
- Haven't had a chance to do: **ACTION: Dean- will put stakes every 10 feet or so with caution ribbon/tape, or something similar, to keep cars from driving on the new plants at the park.**
- County gave Dean a pump to pump out lake water to water new plants

### ❖ Sediment

## 6. Fundraising (Dale, Dean, Karen)

Sat. Sept 14 is still on as the big day of the CLA race, picnic, and silent auction.

- Dean reported, people are continuing to register. We are told by [www.active.com](http://www.active.com) currently, 56 people are registered for the race, from the website.
- The bulk of those registered are for the half marathon. Nine registered for the 5K.
- Received \$1600.00 so far.
- **Discussion on a Special Events Insurance Policy for \$290.00. *This only covers this one day event for spectators. Participants are not covered, as they sign a waiver. Motion to approve this expense. Seconded. Motion passed 5-2.*** Opposed were David Russler and Sandy Russler.
- **ACTION completed: Dale- corporate sponsors**, Dale reported that "Car Time" will do fundraising for CLA, receiving from \$2.00- \$20,000.
- Dale reported: Graphic Mailbox is donating \$50.00 worth of printing to CLA.
- **ACTION completed: Karen- e-mail for picnic volunteers, and set meeting for picnic volunteers, to meet a couple times before the picnic.** Karen sent out e-mails, recruited volunteers, and they have met to start planning the picnic. Volunteers will set up and clean up. **We still need a few (3) people to serve the meal.**
- Tom Weiss will bring the port-a-potty from the beer garden at Boonies to the picnic location.
- We will still need to rent a canopy, tables and chairs. **ACTION: David Russler agreed to pick up tables from a rental location and bring to the picnic. Karen will let David know when and where.**

- **ACTION completed: Dale-** will talk to Tom from Boonies about possibly catering the picnic. Dale reported: If Boonies caters for 50+ people, cost is \$5.50 per person. Meal would be a pulled pork sandwich and coleslaw. **Karen will check what it would be to add pickles and chips.**
- Meal can be served in one of three ways. 1) Go in and get it, 2) box lunch, 3) bulk, self-serve
- General discussion on menu and cost. Board agreed to charge \$10.00/adult, and \$5.00/child for the meal. Families can bring their own beverages or purchase from Boonies. Bottle watered will be provided. Families may also bring a salad or dessert to share.
- Discussion on when walkers/ runners will finish. Picnic should begin about 11:30.
- **ACTION: Karen** will make a flyer (hard copy to e-mail) for the picnic, run and auction. **Bob G** will print labels, stuff envelopes, and mail. **Sandy** will order signs to place around the lake promoting the events. **Karen-** E-mails should be sent as the date gets closer.
- **ACTION: Sandy** will begin to get items for the silent auction.

## 7. Communication & Education (Karen)

### ❖ Lake Directory Update

- Karen has about 15-20 hours in on the directory. Still working on it.
- Should be ready by the picnic September 14, so it can be given to CLA members, and available to purchase for non-members. Then copies mailed to CLA members not at the run/ picnic.

### ❖ Website

- Discussion on “cost vs benefit” of hiring Matt Johnson/ Contour Innovations for our website.
- Discussion that we already have a lot of the data about our lake that CI will provide.
- Board members will look at websites already done by CI, and discuss next month.

## 8. New Business

- ❖ none

## 9. Adjourn at 8:25 pm.

Minutes by Sandra Russler, CLA Secretary