

**Circle Lake Area Association
Meeting Minutes
December 8, 2008**

Meeting called to order by President Keith Kluzak at 7:12 p.m.

Those in attendance (in alphabetical order): Matt Boulay, Larry Klante, Keith Kluzak, Mike Kohser, Jen Schulenberg, Fred Wenthe

Approval of Minutes

*No previous meeting minutes to approve as there were only four in attendance which did not constitute a quorum.

Dam Elevation Survey

Keith Kluzak will conduct a dam elevation survey before the January meeting. He will also attempt to meet with any lake owners who may not be in favor of raising the lake level.

Membership Directory

Keith Kluzak will collect the updated financial information from the outgoing treasurer ASAP and provide it to Jen Schulenberg to get the directories completed before year end. Jen will work with association member and directory volunteer, Bob Gilbertson, to get the directories mailed. The board agreed to compensate him for postage.

Treasurer's Report

In the absence of the November 30th bank statement, no treasury report was submitted.

Ravine Project Update

On November 3rd, the last of the excavating was completed. The erosion fabric was placed one week late due to availability of material. An invoice for \$22,040 was received. \$17,080 was field work and \$4,960 was for the culvert. The Federal cost sharing grant will cover \$12,336, CLAA raised \$3,000, Tri-Lakes matching grant contribution was \$3,000 and Mr. and Mrs. Carlander donated \$3,703. All checks have been mailed with the exception of the Federal grant. This will be directly mailed to Tony Gillen who will sign it over to the contractor upon receipt. Fred Wenthe will submit a final report and it will be posted to the CLAA web site.

Fred Wenthe and Keith Kluzak, on behalf of the CLAA, will send an appreciation letter to the Carlanders.

New Business

Board members Dianna Kluzak and Scott Selkirk have resigned their positions. Until they can be replaced, Keith Kluzak will act as the liaison to the webmaster, and oversee any financial transactions. Keith will invite Dianna's backup, Sue Boulay, to a full board seat. New board member volunteers will also be solicited via email (see newsletter).

Matt Boulay will check with Mark Mathews about the timing and procedure for aerator placement.

Jen Schulenberg will continue to follow up on our 501(C)3 status and ensure we are registered as a non-profit with the state before the end of the December.

The Standard Operating Procedures (SOPs) will be updated to include an email in August from the incoming president to all local organizations to ensure they are aware of who to contact for the coming year. This list includes various DNR contacts, Rice County, COLA, CRWP, Secretary of State, and Forest Township.

Discussion about the possibility of placing straw bales in ravines to improve sediment filtering was concluded with the decision to revisit in March to determine both timing and whether square bales or rolled and wrapped straw logs are appropriate. The logs are more expensive but more aesthetically pleasing. Both will likely need staking.

Larry Klante provided a seining report and volunteered to provide an annual "state of the fish" summary of the lake based on DNR information. Further discussion took place about undesirable fish dumping. Larry spoke with the DNR and learned that the dumping policies have changed. He will get the new rules and report at the next meeting. He is also looking into possible fertilizer company arrangements.

Mike Kohser raised the question of fountain aerators. Following discussion, Mike offered to obtain additional information for the next meeting. Fred Wenthe, who is attending Tri-Lakes meetings as a member, will also ask about fountain aerators at their next meeting.

Annual Town Hall Rental Fee

Keith Kluzak will submit a check per the Standard Operating Procedures.

Newsletter

As agreed previously, four email messages will go out to paid members annually. The next newsletter will be generated by Keith Kluzak and the board discussed content. It will include board member nomination invitation to fulfill the remainder of open board positions, ravine project report, lake bottom mapping and an invitation to attend the March meeting regarding same, annual meeting/summer picnic, web site, directories, and a fishing report including a mention of the recent article in Outdoor News.

Adjourn

The meeting was adjourned at 8:12 p.m.

Next Meeting

January 12, 2009, 7:00 p.m. Forest Township Hall.